

REQUEST FOR PROPOSAL
PROJECT NO. RFQ 16-44
SPRING BRANCH CAMPUS MASTER PLAN

QUESTIONS AND ANSWERS NO. 1

Date: August 19, 2016
To: Prospective Respondents
From: Procurement Operations Department, Houston Community College
Subject: Questions and Answers Responses

1. Can you explain the two campus names, Southside & Eastside?

Answer: HCC's Southeast College has a primary campus at 6815 Rustic Drive that is known as the "Eastside Campus". Southside has no specific meaning to HCC.

2. Are there any past reports to share from the previous Master Plan?

Answer: There is no previous Master Plan for this location.

3. Will you consider HUB certification toward small business goal?

Answer: No.

4. Does HCC recognize SBE Certification through Port of Houston Authority?

Answer: No.

5. Will there be any need during the master plan phase of these projects for the awarded team to conduct any geotechnical investigations at either site?

Answer: No geotechnical investigations are envisioned.

6. On page 12 - Section 3.4.g.ii: Small Business Participation goal of 25%, and Page 16 - Section 4.14: Small Business Development Program (SBDP). Assuming we will be responsible for more than 25% of the overall contract as the Prime Firm, and we are a certified HUB and ESBE, will we still be required to fill out the "Good Faith Efforts forms in our RFQ response?

Answer: Yes.

7. The RFP states that there is a goal of 25% small business participation for these contracts. Does HCC include all certifications (HUB, WBE, MBE, etc) or is this limited

to Houston area SBE Certified firms?

Answer: We recognize SBE certification from METRO, City of Houston (SBE only), SCTRCA, City of Austin, TXDOT and SBA.

8. Will HCC select more than one Planning firm for the two RFQ's (RFQ 16-45)?

Answer: HCC will select the most qualified firm for the Eastside RFQ and the most qualified firm for the Spring Branch RFQ. Because the requirements at each location are different, the selected firms may well be different.

9. Are interns to be selected from HCC Students or is it open to other schools?

Answer: HCC would prefer HCC students, but would like to know about your firm's efforts with students of all institutions.

10. Are selected interns to be working specifically on these projects?

Answer: That is desired, but not required. The Intern Program is a non-scored voluntary effort.

Balance of page intentionally left blank.