



## **RFP 14-11 Parking Lots and Parking Garages Cleaning Services**

### **QUESTIONS AND ANSWERS**

Date: January 13, 2014

To: Prospective Respondents

From: Procurement Operations Department

Subject: Questions & Answers Response

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1. If as a Prime we are an SBE and we subcontract 25% to another company who is an SBE, how many points do we get or what is the advantage since an SBE would be providing 100% of work?

Answer: If 25% or more of the work would be subcontracted, that proposal may be eligible for the maximum amount of 10 points, taking into consideration responses to Tab 8 of the RFP.

2. Will the HCC require closed-loop permitted pressure washers per the City of Houston Wash Water Guidelines?

Answer: Contractor shall follow all local, state, and federal code guidelines.

3. For pressure washing the parking garages, will the HCC need parking garage floors and/or walls cleaned? If so, will that be an additional service negotiated at the time of service?

Answer: Only areas specified in the RFP are required.

4. What are the expectations on gum removal with the power washing?

Answer: Gum removal shall be performed during every power wash visit.

5. For power sweeping, does the HCC prefer a walk behind or truck mount system

Answer: Truck Mount: Regenerative air sweeper required.

6. Who will supply the garbage bags? Required minimum specifications of the bags?

Answer: Contractor shall supply all equipment, labor and supplies.

7. Will the lobby floor in 3200 Main parking garage have specific requirements for mopping and vacuuming the carpets? Will buffing the floors be required?

Answer: a) No, the cleaning is limited to the 3200 Main garage facility and does not include the sky bridge. b) No request for cleaning of the 3200 Main sky bridge carpets or tiles is included in the RFP.

8. Are windows to be cleaned in 3200 Main Bldg lobby and skybridge?

Answer: No. Note: Contractor will be required to clean any dust, dirt, debris from but not limited to, windows, doors, walls, and floors if caused by the contractor/sub-contractor while performing work.

9. On pressure washing the Rosalie Lot & loading dock, can we confirm that the loading dock area is the only portion that will require monthly pressure washing (parking lot is not included)?

Answer: Loading area only.

10. Is the pre-bid meeting on 1/6/2014 mandatory?

Answer: No, the pre-proposal meeting was not a mandatory meeting.

11. Why is this solicitation being issued at this time? i.e. vendor default, service issue, etc...

Answer: The current contract will be expiring.

12. How are these services currently handled?

Answer: HCC currently works with a contracted vendor.

13. If contracted out, who is the current contractor? How long have they been the contractor?

Answer: The current contractor is E&W Diversified. The current contract was awarded in February 2009.

14. At the time of last award, what was the dollar amount awarded and paid for these needs?

Answer: The contract value is approximately \$255,000 annually.

17. Since the time of last award or performance has anything changed in regards to scope, nature, volume or frequency of this contract?

Answer: Yes, additional locations were added.

18. In the locations specified and covered by this RFP is water and/or water access readily available?

Answer: No.

19. How long has it been since the requested services have been performed on these locations?

Answer: Services are current and ongoing at each location listed.

20. What is the current contract number?

Answer: 09-03

21. Can you provide the previous bid price tab including successful bidder?

Answer: This information can be obtained through the official open records request. More information is available on the [HCC General Counsel Website](#).

22. What is the precise contract value for the most recent twelve month period of each facility? Is this contract value including the cost of supplies?

Answer: This information is not available. Yes, the contract value includes the cost of supplies.

23. Is it possible to get the current supply usages from the current contractor?

Answer: This information is not available.

25. Is the scope/size of this bid identical with the current contract? Have there been any changes from the previously awarded contract to current request for bid?

Answer: Yes, additional locations were added.

26. What are the criteria for awarding the contract?

Answer: This information can be found in the RFP document section I, # 13 contract award and section IV Proposal Evaluations.