



RFP 14-07 Construction Inspection Services

QUESTIONS AND ANSWERS

Date: January 17, 2014

To: Prospective Respondents

From: Procurement Operations Department

Subject: Questions & Answers Response

1. Attachment No. 2 Good Faith Effort Section 2 - Is this to be completed before or after the contract is awarded?
Answer: This form needs to be completed and be part of the proposal.
2. Unavailability Certificate - Is this to be completed before or after awarding of proposal?
Answer: This form needs to be completed and be part of the proposal.
3. Question: on page 9 of 38, Item 24. Conflict of Interest: it mentions Attachment No. 8, but there is no such attachment in my packet.
Answer: There is no Attachment 8 for this solicitation. Only Attachment 7 is required. HCC will issue an amendment to clarify the section.
4. Is there an existing table that list required positions relevant to this RFP for us to provide billing rates for or would you prefer our company to put together a general price proposal based on the professionals we think will be required?
Answer: A Schedule of Prices will be published in an amendment by HCC. Please check the HCC website for all amendments.
5. Will the selected firm bill HCC actual rates or the proposed rates?
Answer: The firm will bill the contracted rates.

6. How interns are to be utilized during this project, and how many hours are required?
Answer: All vendors are encouraged to make a commitment to utilize certain HCC student(s) in an internship capacity with the company under any resulting contract for services required under this solicitation. The details of employment would be handled between the intern and the contracted vendor.
7. Are there times they will work during the night? For example to pour concrete or is it all done during the day?
Answer: The work is project driven and may be scheduled both day and night.
8. Preferred method of record keeping. Example: paper or digital 5. Location of project. Is there more than one site?
Answer: Inspection reports will be filed electronically. Projects may be located throughout the HCC System.
9. General insurance. Min. requirements
Answer: Please see Tab 2 Firms Financial Status in the RFP document.
10. In Tab 7 of the RFP, Responders are requested to submit our Price/Cost Schedules Billing Rates. Is there a specific format that we should follow or a form to complete? Are you looking for hourly rates, lump sum, or a percentage? Is there a guide we should use to price this proposal as to the number of anticipated hours, projects, or people and extent of scope for this contract? If there is not, then pricing could be submitted any number of ways. How then will HCCS make the determination on how to award the 25 points for this section?
Answer: A Schedule of Prices will be published in an amendment by HCC. Please check the HCC website for all amendments.
11. Please confirm if it is possible for HCC to publish a cost proposal format for this RFP for the sake of uniformity
Answer: A Schedule of Prices will be published in an amendment by HCC. Please check the HCC website for all amendments.