

Solicitation Amendment No. 001

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To: Prospective Bidder/Offeror:	Date:
	February 8, 2008
Project Title:	Project No.:
Employee Assistance Program Services	08-15
<p>Description of Solicitation Amendment:</p> <p>The solicitation (RFP) for Employee Assistance Program Services (Project No. 08-15) is hereby amended as set forth herein:</p> <p>I. <u>Proposal Due Date/Time:</u> The deadline for submission of Proposals for Employee Assistance Program Services (Project No. 08-15) is hereby extended until Wednesday, February 27, 2008 at 4:00 p.m. (local time).</p> <p>II. <u>Scope of Services (Attachment No. 3):</u> a. Subparagraph 3.1 is hereby amended by adding the following sentence: "The Contractor shall provide assessment, referral sessions and short-term counseling (1-5 sessions per employee per problem)." b. Subparagraph 4.1 is hereby amended to read as follows: "The Contractor shall provide at least forty-two (42) seminar hours with hand-out material, twelve (12) hours of management consultation, four (4) employee orientations and two (2) supervisor trainings with brochures. The Contractor shall also provide General EAP Program Training Services as follows:"</p> <p>III. <u>Questions and Answers:</u> Questions and Answers related to this project are available on the HCC Website (www.hccs.edu).</p>	
Acknowledgement of Amendment No. _____ by:	Date:
Company Name (Bidder/Offerer):	
Signed by:	
Name (Type or Print):	Title: