

**SPECIAL MEETING
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

May 27, 2015

Minutes

The Board of Trustees of Houston Community College held a Special Meeting on Thursday, May 27, 2015, at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

MEMBERS PRESENT

Zeph Capo, *Chair*
Robert Glaser, *Vice Chair*
Adriana Tamez, *Secretary*
Carolyn Evans-Shabazz
Eva Loredo
Sandie Mullins
Christopher W. Oliver
Neeta Sane
David Wilson

ADMINISTRATION

Cesar Maldonado, Chancellor
Shantay Grays, Chief of Staff
E. Ashley Smith, Acting General Counsel
William Carter, Vice Chancellor, Information Technology
Teri Zamora, Vice Chancellor, Finance and Administration
Margaret Ford Fisher, President, Northeast College
Julian Fisher for Fena Garza, President, Southwest College
Rudy Soliz, Interim President, Southeast College
Janet May, Chief Human Resources Officer

OTHERS PRESENT

Derrick Mitchell, Board Counsel, Bracewell & Giuliani
Jodie Kahn, President, COPA
Other administrators, citizens and representatives from the news media

CALL TO ORDER

Mr. Zeph Capo, Chair, called the meeting to order at 4:04 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

(The following Trustees were present: Capo, Evans-Shabazz, Loredo, Mullins, Sane and Wilson)

ADJOURNED TO CLOSED SESSION

Mr. Capo adjourned the meeting to Executive Session at 4:05 p.m. notice having previously been given and reiterated in accordance with Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Mr. Capo stated that any final action, vote or decision on any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

Mr. Capo reconvened the meeting in Open Session at 4:53 p.m. and entertained any motions on pending matters.

(The following Trustees were present: Capo, Evans-Shabazz, Glaser, Loredo, Mullins, Oliver, Sane, Tamez, and Wilson)

APPROVAL OF LEASE AGREEMENT FOR 5505 WEST LOOP SOUTH HOUSTON, TEXAS

Motion - Mr. Glaser moved and Ms. Loredo seconded.

Amended Motion - Mr. Wilson motioned to amend to include a two-step process for the Chancellor to negotiate the lease and bring it back to the Board for review and final approval. Ms. Mullins seconded.

Ms. Mullins inquired of the time delay with a two-step process. Dr. Maldonado noted that he is unaware of the timing, but estimated that the item would be presented to the Board for final approval at the June Regular meeting.

Mr. Wilson inquired as to why it could not be handled sooner. He informed that the action does not have to wait for the June meeting.

Ms. Mullins informed that her concern is that all the items discussed are included in the contract and apprised that Board Counsel should review the contract for items discussed in closed session. Dr. Maldonado noted that the language discussion in executive session would bind administration to execute a lease pursuant to discussion in closed session with General and Board Counsels present.

Dr. Evans-Shabazz informed that the amendment would still allow for negotiation. She apprised that the amendment was to clarify that the item would be brought back for the Board to review for additions.

Mr. Wilson reiterated that he would like a two-step process to negotiate and bring back to the Board.

Dr. Tamez noted that the reason for the Chief Executive Officer and Board attorney is to execute without delay.

Mr. Capo apprised that he associated with Dr. Tamez in that the reason for hiring the Chancellor and Board Counsel to executive according to the terms defined by the Board.

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Mrs. Sane noted that the Chancellor and Board Counsel would make certain the lease is negotiated according to the discussion in closed session.

Mr. Wilson reminded the Board that the property was purchased with the assumption that a lease was already in place.

Vote on the Amendment – Vote on amendment to authorize the negotiation but not the execution of the lease. The motion failed with vote of 2-6-1 with Trustees Capo, Loredo, Mullins, Oliver, Sane, and Tamez opposing and Trustee Evans-Shabazz abstaining.

Mr. Glaser withdrew the motion and Ms. Loredo withdrew the second.

Motion - Mr. Glaser motioned to approve the item as presented according to the terms discussed in closed session. Ms. Loredo seconded.

Ms. Mullins informed that her concern is to ensure the income from the lease will defray the cost and provide a long-term benefit to the taxpayer.

Mr. Wilson requested if the terms could be discussed for the record. Mr. Capo apprised that the terms could not be discussed but are available.

Dr. Tamez reiterated comments from Ms. Mullins that the purpose is to defray the cost of acquisition, providing a long-term benefit to the taxpayer.

Mr. Oliver called the question. The motion passed with vote of 8-0-1 with Mr. Wilson abstaining.

Vote on Main Motion – The motion passed with a vote of 7-1-1 with Trustee Wilson opposing and Dr. Evans-Shabazz abstaining.

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 5:05 p.m.

Minutes recorded, transcribed & submitted by:
Sharon Wright, Manager, Board Services

Minutes Approved as Submitted: June 23, 2015