

**REGULAR MEETING
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

April 16, 2015

Minutes

The Board of Trustees of Houston Community College held a Regular Meeting on Thursday, April 16, 2015 at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

MEMBERS PRESENT

Zeph Capo, *Chair*
Robert Glaser, *Vice Chair*
Adriana Tamez, *Secretary*
Eva Loreda
Sandie Mullins
Christopher W. Oliver
Neeta Sane
David B. Wilson

ADMINISTRATION

Cesar Maldonado, Chancellor
Shantay Grays, Chief of Staff
E. Ashley Smith, Acting General Counsel
Kimberly Beatty, Vice Chancellor, Instructional Services, Chief Academic Officer
William Carter, Vice Chancellor, Information Technology
Irene Porcarello, Interim Vice Chancellor, Student Services
Teri Zamora, Vice Chancellor, Finance and Planning
Michael Edwards, Acting President, Coleman College
Margaret Ford Fisher, President, Northeast College
Cheryl Peters for William Harmon, President, Central College
Zachary Hodges, President, Northwest College
Rudy Soliz, Interim President, Southeast College
Janet May, Chief Human Resources Officer
Carme Williams, Executive Director, HCC Foundation

OTHERS PRESENT

Derrick Mitchell, Board Counsel, Bracewell & Giuliani
Susan Goll, President, Faculty Senate
Jodie Kahn, President, COPA
Other administrators, citizens and representatives from the news media

CALL TO ORDER

Mr. Zeph Capo, Chair, called the meeting to order at 4:04 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

(The following Trustees were present: Capo, Glaser, Loreda, Sane, Tamez and Wilson)

PRAYER AND PLEDGE OF ALLEGIANCE

Ms. Loredo led the prayer and the pledges.

APPROVAL OF MINUTES

Motion – Mrs. Sane moved and Ms. Loredo seconded.

Mr. Glaser requested correction on page five of the External Relations Committee minutes of February 13, 2015 and noted that the minutes should read “businesses should pay the fair value on their property, which is not being done”

Vote – The motion passed unanimously with vote of 6-0. The following minutes were approved with the noted correction:

Special Meeting of February 5, 2015, Meetings of Academic Affairs/Student Services Committee, Audit Committee, Chancellor Evaluation Committee, Committee of the Whole, External Relations Committee, and Special Meetings of February 13, 2015, Regular and Special Meetings of February 19, 2015, Special Meetings of February 25, 2015 and March 10, 2015.

AWARDS, PRESENTATIONS, AND RECOGNITIONS

- **Check Presentation by Skanska**
For the second consecutive year, Skanska selected the HCC Foundation as the sole beneficiary of their charity golf tournament held in November 2014. The event generated \$65,472; the event funded book allowances for engineering students, provided resources for equipment and engineering labs and the establishment of the Skanska Engineering and Construction Scholarship.

Mr. Capó invited Mr. Matt Frey, Ms. Elizabeth Stamac and Ronnie Howe of Skanska to make remarks. He also called forward Ms. Carme Williams, Executive Director, HCC Foundation for the presentation.

CHAIRMAN’S REPORT

- **Acceptance of Resignation from Carroll G. Robinson, Houston Community College Trustee Position, District IV Effective April 30, 2015 and Any Other Related Authorizations Necessary for Further Action**
Motion – Mrs. Sane moved and Dr. Tamez seconded. The motion passed unanimously with a vote of 6-0.

Mr. Capó invited the Board to express comments to Trustee Robinson as a colleague and for his dedication as a Trustee.

- **Announcement of Upcoming Vacancy for HCC Trustee Position in District IV and Process for the Board's Appointment to the Position**

Mr. Capo announced the vacancy for District IV and the process for the appointment by the Board to the Trustee Position, District IV. He noted that the announcement will be posted on the HCC website from 12 p.m. on Friday, April 17, 2015 until 12 p.m. on Monday, April 27, 2015 and interested candidates can submit a cover letter and resume to board.services@hccs.edu. It is anticipated that the Board will appoint a qualified candidate as HCC Trustee, District IV at a Special Meeting to be held on May 14, 2015.

Mr. Capo requested discussion regarding the process. He informed that the Board may choose from the qualified candidates and apprised that they may or may not ask if they will run for election in November 2015. Mr. Capo noted that the other option would be to appoint a committee to review the applicants. He informed that Board members could identify individuals to serve on the selection committee.

Dr. Tamez apprised that she is in agreement with the community having a voice in terms with who will represent them. She noted that she is not in agreement for tying the hands of the candidate by stating that if they are appointed they could not run for election in November 2015.

Mrs. Sane noted that criteria should be set for the selection committee as well as for the committee members.

Mr. Capo informed that the qualifications for the committee should be considered such as living in the district. He apprised that he is not comfortable with selecting someone to represent that district. Mr. Capo noted that there is a short timeframe for the process.

Ms. Loreda informed that the voice of the community is important. She apprised that it is all about HCC. She noted that the college will continue to work with the community.

Mr. Wilson informed that he believes the residency requirement for an appointment states that the applicant just has to live in the district. He apprised that the previous process was not transparent. Mr. Wilson noted that he does not want to give up his responsibility as a Trustee.

Mr. Glaser informed that it should be clarified that the persons serving on the committee should not run for the position or be related to potential candidates. He apprised that involving community leaders is a good transparent process for the Board to pursue.

Mr. Capo provided clarity that the committee would provide recommendations and the Board would select the individual to fill the vacancy. The Board discussed:

- Each Trustee will recommend an individual from District IV to serve on the committee and from the eight names five would be selected.
- The committee recommendation is non-binding.
- Include question regarding if the applicant intends to run for election in November 2015.

Dr. Tamez will provide a timeline to Board Services before the announcement and process is posted online on April 17, 2015

Trustees District Reports

Mr. Capo yielded the floor for the Trustees to provide reports regarding events and activities in their respective districts.

Mr. Glaser announced that he attended several ground breakings, open houses and student events and noted that it was an enriching experience.

Dr. Tamez informed that the State of the College and All College Day were a big success and expressed appreciation to administration, faculty, and staff.

Mrs. Sane attended ground breakings in District VII and apprised that goal is to provide information regarding programs and student success. She announced that a health symposium will be held for the first time in District VII on April 25, 2015 at the Holiday Inn with Coleman College participating. Mrs. Sane noted that HCC ASPIRE event was successful.

(Mr. Oliver arrived at 4:45 p.m.)

Ms. Loreda informed that scholarship applications have been promoted to apprise students of the scholarship opportunities. She also has been encouraging students to participate in the graduation.

Mr. Capo noted that he participated in a panel along with a representative from the Northline campus. He informed that the partnership with Davis High School has built opportunities for students that would not have been tapped if it were not for the dual credit program.

Mr. Capo apprised that the next Board meetings are scheduled as follows:

- Committee and Committee of the Whole meetings are scheduled for Thursday, May 14, 2015
- Regular Meeting on Thursday, May 21, 2015.

Mr. Capo announced that HCC students from Texas Government class 2306 were in attendance to provide an opportunity to learn about local government.

CHANCELLOR'S REPORT

Dr. Cesar Maldonado provided the Chancellor's Report:

(Mrs. Sane stepped out at 5:02 p.m.)

- **2016 General Election Debate**

Houston Community College submitted an application to host a 2016 general election debate to the Commission on Presidential Debates. HCC is one of the two community colleges that are in the running. The Commission is expected to make the final announcement about sites and dates during late fall, 2015. Dr. Maldonado will keep the Board and the community updated on the status of the application as more information becomes available.

(Ms. Mullins arrived at 4:55 p.m.)

- **State of the College**

The college successfully held its annual State of the College event on Monday, April 13 at the Bayou City Event Center. Over 350 business and community leaders were present to hear about the college's transformation plan, which will focus on centering excellence in all that HCC does as an educational institution.

- **All College Day**

All College Day was held on Friday, April 10, 2015 at the Bayou City Event Center. The administration rolled out the new transformation plan to over 900 full time faculty staff and administrators. Beginning Monday, April 20, 2015, Dr. Maldonado will be visiting each college to address questions or hear concerns and comments from faculty and staff regarding the plan.

- **Transformation Plan**

As the institution continues to move through the transformation, administration will begin budgeting under the new structure to align fiscal resources with the goals of the transformation plan. Dr. Maldonado will be reporting on the transformation on a monthly basis to ensure the college and the community is kept abreast on the progress.

Dr. Maldonado will also appoint a Student Advisory Committee on Transformation. The purpose of this committee is to garner student feedback and advise on the efforts related to the transformation plan.

- **Northeast College Programs Highlighted**

This month's video highlighting exceptional programs and faculty was presented by Northeast College. Dr. Maldonado thanked Dr. Ford-Fisher as well as her team for all their efforts.

- **Commencement Ceremony**

The 2015 Commencement ceremony will be held on Saturday, May 16 at NRG Stadium. The ceremony will begin at 8:30 a.m. for the Academic degree

candidates with Mr. Scott McClelland, President of H-E-B as the keynote speaker.

The Workforce and GED candidate certificates will be awarded at 1:00 p.m. with Ms. Gina Luna, Chairman, Greater Houston Partnership and CEO, Middle Market Banking with JPMorgan Chase delivering the keynote address.

- **Acknowledgement of Student Miguel Posada**

Two years ago Mr. Posada lost his sister in a terrible car accident. He has since been caring for his sister's two young children. The 24-year old HCC Foundation scholarship recipient works two jobs to make ends meet, all while pursuing a degree in nursing. Earlier this month, the KHOU 11 Morning Show made a surprise visit to Mr. Posada's literature class at the Southeast College to provide him with gift cards and cash to help with expenses.

Dr. Maldonado commended Mr. Posada for all his hard work and dedication to not only his educational goals but to his family as well.

- **Faculty Senate Report**

Ms. Susan Goll, Faculty Senate President, welcomed Dr. Kimberley Beatty and informed that faculty is eager to begin the work of transformation.

(Mrs. Sane returned at 5:02 p.m.)

Ms. Goll thanked Dr. Beatty for attending the Faculty Senate meeting and Dr. Zachary Hodges for his leadership as acting Vice Chancellor of Academic Affairs.

Ms. Goll apprised that faculty is encouraged by the Chancellor's responsiveness in addressing the salary imbalances that exist.

HEARING OF THE CITIZENS

The following citizens signed up to speak before the Board:

- Daniel Arp
- DeJean Harris
- Ashley Johnson
- Rebecca Jones
- Sherman McCrea
- Kathleen O'Reilly
- Reynaldo Rodriguez
- Stanley Weddle

CONSENT AGENDA

Motion – Mr. Oliver moved and Ms. Mullins seconded to approve the consent agenda with the exception of items A1, B3, B4, B5 and B6. The motion passed with a vote of 8-0.

The following items were approved:

- Modification to Board Policy B:1.9-Debt Management Policy
- Accept Donation of Cisco Wireless Learning Credits & Access Points from Datavox
- Investment Report for the Month of January, 2015
- Investment Report for the Month of February, 2015
- Monthly Finance Statement and Budget Review for January 2015
- Monthly Finance Statement and Budget Review for February 2015.the Commission on Presidential Debates

MODIFICATION TO BOARD BYLAWS: ARTICLE E, SECTIONS 3 AND 4; ARTICLE G, SECTIONS 5 AND 7

Motion – Mr. Oliver moved and Ms. Mullins seconded.

Mr. Wilson moved to amend to separate revisions to Article G, Section 7 from the remaining revisions. Mr. Oliver seconded. The amended motion passed with vote of 7-1 with Dr. Tamez opposing.

MODIFICATION TO BOARD BYLAWS: ARTICLE E, SECTIONS 3 & 4 AND ARTICLE G, SECTION 5

Motion – Ms. Mullins moved and Mr. Oliver seconded.

Mr. Derrick Mitchell informed that the Board does not vote of the external audit plan but a report is provided to the Board.

Vote - The motion passed unanimously with a vote of 8-0.

MODIFICATION TO BOARD BYLAWS: ARTICLE G, SECTIONS 7

Motion – Dr. Tamez moved and Ms. Mullins seconded to approve G.7.

Mr. Wilson apprised that the revision provides the opportunity to place the item on the agenda and gives the Chair and/or Chancellor an opportunity to pull the item.

Mr. Glaser noted that his position is a little different as things are placed on the agenda for discussion by the full Board. He informed that there will be situations where an item may need to be pulled for further work.

Ms. Mullins apprised that the revisions noted that an item could be pulled but items placed on the agenda by at least three members could not be pulled.

Mr. Wilson informed that he likes the option provided by *Robert's Rules of Order*.

Mr. Capo apprised that the revisions were discussed at the Committee of the Whole (COTW) meeting. He noted that there was a Special Meeting held on March 10, 2015 regarding the nomenclature and the item was pulled. Mr. Capo informed that the change was not made in isolation. He apprised that five affirmative votes are required for an item to pass. He noted that the effort was to go through the process of allowing the Board to determine the desire to change the process used.

(Mr. Glaser stepped out at 5:38 p.m.)

Mr. Wilson noted that his recollection was that the complaint was regarding the vote on the property.

Vote – The motion passed with vote of 6-1 with Mr. Wilson opposing.

**AUTHORIZATION TO FINANCE ENERGY EFFICIENCY PROJECT THROUGH A
LOAN FROM THE STATE ENERGY CONSERVATION OFFICE**

Motion – Mr. Oliver moved and Dr. Tamez seconded.

(Mr. Glaser returned at 5:40 p.m.)

Mr. Glaser informed that he would like to see an annual audit to verify the savings.

Mr. Oliver requested a report that shows how much has been saved under the previous savings plan.

Dr. Maldonado asked for clarification if the request is to provide an audit report on the Chevron report.

(Mrs. Sane stepped out at 5:46 p.m.)

Mr. Oliver apprised that the report would be to provide an update on the savings under the current plan. Dr. Maldonado noted that an update will be provided in the Weekly Administrative Briefing.

Mr. Capo inquired of the scheduled rate of return and inquired of the term for paying back the loan. Mrs. Zamora informed that the usage of the energy savings will provide an avenue for repayment. She apprised that the term is fifteen years, but the plan is to repay in six and a half years.

Mr. Wilson noted that the Chevron contract was supposed to have savings, but he has never seen them. He informed that there are other options where companies will come in at no expense and identify the savings.

(Mrs. Sane returned at 5:49 p.m.)

Ms. Loreda inquired if the item is the same as the energy savings companies for residential. Dr. Maldonado apprised that this is not an energy provider. Ms. Loreda

noted that in researching the project, the program is state recommended and that the savings provide funding for educational funding.

Ms. Mullins informed that her concerns were regarding the fiscal impact and requested that it is included on the agenda item for future references.

Mr. Glaser apprised that the savings is \$670,000 annually. He inquired if the loan pay back will be tied to the investment. Mrs. Zamora noted that it is not but could be.

Vote – The motion passed with vote of 7-1 with Mr. Wilson opposing.

SPECIFIC AUTHORIZATION TO ENTER INTO TRANSMISSION RELATED UTILITY SERVICE EXTENSION CONTRACTS

Motion – Mr. Oliver moved and Dr. Tamez seconded.

Mr. Wilson informed that he feels that the cost should not be broken out from the bond project.

Mr. Oliver apprised that the item was vetted in the COTW on April 9, 2015. He noted that the request was that an itemized report be provided to the Board on what has been spent so far on the Capital Improvement Plan (CIP).

Mr. Oliver noted that he would like to see an assessment under the master plan in place.

Dr. Maldonado informed that the item deals with the connections to the power source for the buildings under the CIP.

Mr. Wilson inquired if the item was included in the Bond package, why did it not remain in the bond package. Mr. Capo apprised that the item is sole source and is needed as the service is to connect to the power source.

Mr. Wilson noted that the action exposes the college to more costs.

(Mr. Oliver stepped away at 6:00 p.m.)

Vote – Motion passed with a vote of 6-1 with Mr. Wilson opposing.

WASTE COLLECTION AND DISPOSAL SERVICES (PROJECT NO. RFP 15-04)

Motion – Ms. Mullins moved and Ms. Loreda seconded.

Mr. Wilson requested to see the pricing on the item. Dr. Maldonado apprised that the pricing could be provided in the next Weekly Administrative Briefing.

Mr. Glaser requested to revisit the scoring methodology going forward.

Vote – The motion passed with vote of 6-0-1 with Mr. abstaining.

**NAMING OPPORTUNITY FOR ROBERT GARNER FIREFIGHTER ACADEMY AT
HCC NORTHEAST COLLEGE**

Motion - Ms. Mullins moved and Ms. Loredo seconded.

Ms. Loredo expressed appreciation to the Robert Garner Firefighter Foundation for selecting HCC to start the scholarship program. Ms. Loredo also recognized firefighters and police officers for their service.

(Mr. Oliver returned at 6:09 p.m.)

Mr. Glaser also thanked the Robert Garner Firefighter Foundation and the HCC Foundation.

Vote – The motion passed with a vote of 8-0.

**TOPICS FOR DISCUSSION AND/OR ACTION:
PERSONNEL AGENDA (ADMINISTRATOR)**

Motion – Mrs. Sane moved and Ms. Mullins seconded.

Mrs. Sane noted that information was provided regarding the hiring of the president for Coleman College and expressed appreciation on the hiring.

Ms. Mullins congratulated Dr. Butch Herod for his appointment to the position of Vice Chancellor of Innovation, Planning & Institutional Analytics.

Vote – The motion passed with a vote of 8-0.

PERSONNEL AGENDA (FACULTY)

Motion – Mrs. Sane moved and Ms. Mullins seconded.

Mr. Capo informed that he reviews the agenda item and noted that he looked at one in particular, an individual coming in with strong qualifications but a salary of \$44,000. He apprised that he is concerned and noted that at other institutions an individual with a doctorate in engineering would be making at least \$10,000 more annually. Mr. Capo informed that he would be interested in seeing the report regarding salaries.

Ms. Loredo apprised that the students will make more than the instructor when they graduate and requested that the salary structure is reviewed.

Mrs. Sane inquired if it is possible to bring forth the salary concerns as a part of the budget discussion.

Mr. Capo recommended adding a budget ad hoc committee to review the salary concerns.

Dr. Maldonado noted that there was a committee appointed to provide a recommendation to bring salaries to a competitive level.

Vote - The motion passed with vote of 8-0.

RESOLUTION AUTHORIZING THE ISSUANCE OF COMBINED FEE REVENUE AND REFUNDING BONDS, SERIES 2015 AND REDEMPTION PRIOR TO MATURITY OF CERTAIN OUTSTANDING BONDS

Motion – Ms. Mullins moved and Ms. Loredo seconded.

Mr. Jorge Rodriguez, Financial Advisor, Coastal Securities apprised that a full presentation was provided at the COTW on April 9, 2015.

Mrs. Sane inquired as to how the transactions will reflect with Moody's. Mr. Rodriguez noted that Moody's placed the institution on a negative outlook with the anticipation that there would be a significant decrease in the unrestricted fund balance. He informed that at the end of last fiscal year there was not a negative draw on the fund balance. He apprised in order to be downgraded on a fund balance there has to be a current trend to show deterioration and noted that there has not been deterioration.

Mr. Rodriguez informed that the transition with Chancellor and Chief Financial Officer (CFO) have spoken for themselves and apprised that there should not be an issue.

Mr. Rodriguez noted that the funding transactions are to realize a savings for the institution and are not increasing leverage. He informed that the three component transactions would amount to \$25 million in gross savings.

Mr. Rodriguez provided a historic review of the process underlined to get to the point of recommending the transactions to include meetings with administration and staff, review by internal counsel and preparation of a bid process for private placement with consideration of providing a fixed rate, taking all the bonds and term of the private placement.

Mr. Rodriguez provided the recommendation regarding the underwriters for the transaction. He apprised that the recommendation for underwriting syndicates is as follows:

- Revenue Bond
 - Bank of America Merrill Lynch, Co-Senior Manager
 - Goldman Sachs, Co-Senior Manager
 - BOSCO, Inc, Co-Manager
 - Loop Capital Markets, Co-Manager
 - Mesirov Financial, Co-Manager

- General Obligation Bond
 - Rice Financial Products Company, Senior Manager
 - Jefferies, Co-Manager
 - Morgan Stanley, Co-Manager
 - Raymond James, Co-Manager

- Maintenance Tax Bond
 - Rice Financial Products Company, Senior Manager
 - Jefferies, Co-Manager
 - Morgan Stanley, Co-Manager
 - Raymond James, Co-Manager

Mr. Oliver inquired if the presentation was the same as the one presented last week. Mr. Rodriguez informed that the recommendation was regarding the underwriters and noted that the underwriters would determine their own attorneys.

Mr. Oliver apprised that the presentation showed a projected savings of \$1.25 million. Mr. Rodriguez noted that the \$1.25 million savings would be on the revenue bonds.

Dr. Tamez noted that opportunities for small businesses need to be included throughout the entire bond process. Mr. Rodriguez apprised that Rice Financial Products is recommended as the senior manager for both the General Obligations and Maintenance Tax Bonds.

Mr. Oliver informed that he wants to ensure that the process is fair and equitable.

Ms. Loredo apprised that she would like to make certain the small businesses are considered. She inquired of the savings versus the cost.

Mr. Rodriguez noted that the anticipated savings is approximately \$17 million and the cost for issuance will be approximately \$400,000 - \$500,000.

Ms. Loredo inquired if that is separately or for all the transactions. Mr. Rodriguez informed that all the savings numbers are net to the District after all transactions are completed.

Mr. Capo apprised that there was a proposal sent to him and noted that when it came to his attention, it triggered for him to answer the questions. He informed that he would like to see the pros and cons regarding a direct placement versus a public placement.

(Ms. Loredo stepped out at 6:54 p.m.)

Mr. Capo inquired if there have been any changes since the discussion at the COTW. He apprised that he would like to see a simple format regarding the pros and cons. Mr. Capo noted that he also would like to discuss the issue regarding Moody's as it relates to what is represented as the fund balance and what is actually required. He informed that he would like to see smaller lower bonds and is it possible to pay some of them off.

Mr. Capo apprised that he is not comfortable with voting on the items.

Mr. Wilson noted that he sent two pages of questions and acknowledge that Mr. Rodriguez responded to the questions. He associated with Mr. Capo regarding paying down the smaller bonds.

(Ms. Loreda returned at 6:57 p.m.)

Mr. Wilson informed that the desire is to maximize the savings but the actions should be postponed.

Dr. Tamez requested to hear from the Chancellor and CFO regarding the transactions.

(Mr. Oliver stepped out at 7:01 p.m.)

Dr. Maldonado apprised that administration has been reviewing the transaction since October 2014. He noted that the Financial Advisor has been working with administration to identify the best avenue for moving forward. Dr. Maldonado informed that he is comfortable with moving forward with the package presented by the financial experts and bond counsel. He apprised that there are different ways of putting the transaction together.

Mrs. Zamora noted that the fund balance at the end of 2014, there was \$118 million and informed that Board Policy requires nine to eleven percent of annual revenue set aside. She apprised that most community colleges state their balance to have approximately three to four months of budgeted expenses set aside. She noted that the Board could discuss their comfort zone.

(Mr. Oliver returned at 7:04 p.m.)

Mrs. Zamora informed that there would be a requirement to lower the fund balance by \$60 million to comply with Governmental Accounting School Boards Statement 68. She apprised that different scenarios have been reviewed as it relates to saving money. Mrs. Zamora noted that there is not a concrete answer in regards to interest rates. She informed that she is comfortable with the item presented.

Mr. Wilson apprised that he was under the impression that the eleven percent was related to the general fund revenue. Mrs. Zamora noted that it is regarding all the funds.

Mrs. Sane inquired if smaller bonds are paid off, what would the impact be from the Moody's standpoint. Mr. Rodriguez noted that lower debt is good but lower with impeding liquidity is not good. He informed that he is not able to state that Moody's would downgrade or will not downgrade.

Mrs. Sane inquired of the forecast regarding the bond market from an expert point. Mr. Rodriguez apprised that Board policy states to consider executing any transaction with over three percent present value savings on a current refunding or four percent on an advance refunding. He noted that he is satisfying his fiduciary responsibility as it relates to the policy adopted.

Mr. Glaser informed that he voted against the refinance on last year and inquired if debt will be added. He apprised that the college is here to educate and noted that the focus should not be to guess the interest rate of the future. Mr. Glaser informed that there needs to be prudence regarding financing and only finance what needs to be finance.

Mr. Rodriguez apprised that the yield being paid on the bonds is the driver of the transaction.

Mr. Capo informed that he appreciates the effort but would have to vote no on the items. He apprised that he would like to review the transaction more. He inquired if it is possible to continue reviewing without incurring fees and the item be brought back to the Board in May for final approval.

Mr. Tom Sage noted that the resolutions are drafted and informed that the bonds are not being approved today. He apprised that his fees are contingent on closing. Mr. Sage noted that May will probably yield the same presentation. He informed that the transactions could be done by delegation sale. Mr. Sage apprised that there is the option to approve the resolutions as presented and continue to work on the transaction without the need to bring back to the Board, unless it is desired.

Mr. Oliver noted that he is in favor of the item if needed to get the ball rolling. He informed that he would associate with the desires of the Board.

Mr. Capo apprised that the Board has expressed its concerns and inquired that if timing is an issue, a Special Meeting could be posted on the day of the COTW Whole. He inquired if that is feasible with Mrs. Zamora.

Mr. Capo inquired if there would be a withdrawal of the motion. Ms. Mullins inquired of clarification regarding the reason to postpone until May. Mr. Capo noted that it would allow for an additional review of the pros and cons.

Ms. Mullins inquired if it would be a workshop discussion item. Mr. Capo informed that there could be motion to withdraw for consideration at a Special Meeting in May.

Withdraw motion – Ms. Mullins withdrew her motion to allow additional time. Ms. Loredó withdrew the second.

Ms. Loredó apprised that she is not certain there will be different information by May but is willing to postpone if it will provide more comfort in making a decision. She noted that she would like to see some of the savings going towards the faculty and colleges.

Motion to Postpone – Mr. Oliver moved and Mr. Wilson seconded to postpone discussion of all three items regarding the debt refinancing.

Dr. Tamez apprised that experts have been hired and expressed concerns that it is not delayed past May 2015.

Vote on to Postpone – The motion passed with a vote of 8-0. The following items were postponed:

- Resolution Authorizing the Issuance of Combined Fee Revenue and Refunding Bonds, Series 2015 and Redemption Prior to Maturity of Certain Outstanding Bonds

- Resolution Authorizing the Issuance of Maintenance Tax Refunding Bonds, Series 2015 and Redemption Prior to Maturity of Certain Outstanding Notes
- Resolution Authorizing the Issuance of Limited Tax General Obligation Refunding Bonds, Series 2015 and Redemption Prior to Maturity of Certain Outstanding Bonds

Mr. Capo requested to schedule a workshop prior the first committee meeting for those who have questions regarding the transaction and a Special Meeting one hour before the COTW.

ADJOURNED TO CLOSED SESSION

Mr. Capo adjourned the meeting to Executive Session at 7:39 p.m. notice having previously been given and reiterated in accordance with Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Mr. Capo stated that any final action, vote or decision on any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

Mr. Capo reconvened the meeting in Open Session at 8:35 p.m. and entertained any motions on pending matters.

(The following Trustees were present: Capo, Glaser, Loreda, Mullins, Sane, Tamez and Wilson)

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 8:35 p.m.

Minutes recorded, transcribed & submitted by:
Sharon Wright, Manager, Board Services

Minutes Approved as Submitted: May 21, 2015