

**REGULAR MEETING
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

September 18, 2014

Minutes

The Board of Trustees of Houston Community College held a Regular Meeting on Thursday, September 18, 2014 at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

MEMBERS PRESENT

Neeta Sane, *Chair*
Christopher W. Oliver, *Vice Chair*
Robert Glaser, *Secretary*
Zeph Capo
Eva Loreda
Carroll G. Robinson
Adriana Tamez
David B. Wilson

ADMINISTRATION

Cesar Maldonado, Chancellor
E. Ashley Smith, Acting General Counsel
Shantay Grays, Chief of Staff
William Carter, Vice Chancellor, Information Technology
Zachary Hodges, Acting Vice Chancellor, Academic Affairs
Diana Pino, Vice Chancellor, Student Services
Teri Zamora, Vice Chancellor, Finance and Planning
Fred Zeidman, Vice Chancellor, Institutional Advancement
Michael Edwards, Acting President, Coleman College
Margaret Ford Fisher, President, Northeast College
Cheryl Peters for William Harmon, President, Central College
Julian Fisher for Fena Garza, President, Southwest College
Butch Herod, Acting President, Northwest College
Irene Porcarello, President, Southeast College
Janet May, Chief Human Resources Officer
Chuck Smith, Chief Facilities Officer

OTHERS PRESENT

Derrick Mitchell, Board Counsel, Bracewell & Giuliani
Susan Goll, President, Faculty Senate
Jodie Khan, President, COPA
Other administrators, citizens and representatives from the news media

CALL TO ORDER

Mrs. Neeta Sane, Chair, called the meeting to order at 4:10 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

(The following Trustees were present: Capo, Loredo, Robinson, Sane, Tamez, and Wilson)

PRAYER AND PLEDGE OF ALLEGIANCE

Mr. Wilson led the prayer and the pledges.

(Mr. Glaser joined the meeting at 4:11 p.m.)

APPROVAL OF MINUTES

Motion – Mr. Robinson moved and Ms. Loredo seconded.

(Mr. Oliver joined the meeting at 4:13 p.m.)

Mrs. Sane noted a correction on page 5 as noted on the green sheet copy to the Regular Meeting minutes of August 21, 2014.

Vote – The motion passed with a vote of 8-0. The following minutes were approved:

Approval of Minutes from Finance Sub-Committee Meeting of August 5, 2014, Academic Affairs/Student Services Committee Meeting of August 14, 2014, Audit Committee Meeting of August 14, 2014, Board Governance Committee Meeting of August 14, 2014, Committee of the Whole Meeting of August 14, 2014, External Relations Committee Meeting of August 14, 2014, Regular Meeting of August 21, 2014, Small Business Development Committee Meeting of August 21, 2014, and Special Meeting of August 28, 2014.

AWARDS, PRESENTATIONS, AND RECOGNITIONS

Mrs. Sane announced that September 15th through October 15th is designated as Hispanic Heritage Month and recognized Trustees Capo, Loredo, and Tamez for their efforts relating to Hispanic Scholarship Council luncheon.

Dr. Tamez provided information regarding the Hispanic Scholarship Council luncheon scheduled for Friday, October 10, 2014 at 11:30 a.m. at the Junior League of Houston.

Mr. Capo expressed appreciation to the Hispanic Scholarship Council committee members for their hard work. He announced that the event is almost sold-out. Mr. Capo also thanked Trustees Loredo and Tamez.

CHAIRMAN'S REPORT

- **Meetings Schedule for October**

Two public hearings are scheduled regarding the proposed tax rate: the first hearing will be held on Thursday, October 2, 2014 at 3:30 p.m. and the second public hearing is scheduled for Tuesday, October 7, 2014 at 3:30 p.m. Both meetings will be held at 3100 Main, 2nd Floor in Seminar Room B.

The Board Committees and Committee of the Whole meetings for October will be held on Tuesday, October 7, 2014 instead of the regularly scheduled date of October 9th.

The next Regular meeting of the Board of Trustees will be on Thursday, October 16, 2014 at 4:00 p.m.

- **Comments from Trustees Regarding House Committee Meeting**

The House Select Committee Hearing on Health Care Education and Training was held on Tuesday, September 16, 2014 at HCC Coleman College. The committee hearing focused on challenges and solutions regarding mental health care and workforce.

Dr. Tamez provided a summary of the discussions of the hearing. Mr. Glaser and Mr. Wilson also attended the hearing and provided public testimony at the meeting.

Dr. Cesar Maldonado announced that the effort displayed how the Board, college, and students worked together. He informed that he was in Austin providing testimony regarding the budget and expressed appreciation to everyone for the joint effort to make certain HCC was represented and participated.

- **Board Birthday Celebration**

Mrs. Sane announced that Trustee Mullins celebrated her birthday on September 15th.

CHANCELLOR'S REPORT

Dr. Maldonado provided the following report:

- **Society of Petroleum Engineers - Gulf Coast Region Donation**

Dr. Joanna Kile of the HCC Energy Institute and Bea Emanuel-Sims of the HCC Foundation presented a funding request to the Board of Directors of the Society of Petroleum Engineers - Gulf Coast Region.

The Board unanimously approved the request for \$100,000 to include funding for equipment and scholarships for the RigOne program and scholarships for the Petroleum Engineering Technology program.

- **Grant Awards**

The Texas Higher Education Coordinating Board has funded a \$1.3 million grant across the HCC district that will support a wide range of activities that will help prepare young people and adults for further education and successful careers.

- **Texas Workforce Commission (TWC) Petrochem Veteran Initiative**

HCC and Lone Star College System have been awarded a TWC Veterans Skills Development fund grant. Together, HCC and Lone Star will train 90 veterans over the next 12 months in Welding and Electrical. This is the first collaboration between HCC and Lone Star in many years.

- **Security and Safety**

Dr. Maldonado assured the leadership, students, faculty, and staff that their safety is high priority for the administration and the Board.

According to Chief Gregory Cunningham and as evidenced in the daily crime reports, there has not been any increase in crime activity on any HCC campus. Dr. Maldonado reiterated that the college has sufficient patrol officers onboard to ensure that HCC is providing an environment that is safe and conducive for learning and working.

- **Faculty Senate Report**

Ms. Susan Goll, President of Faculty Senate, expressed appreciation to speak before the Board on behalf of the faculty. She noted that goals and initiatives will be presented. She acknowledged Dr. Maldonado's support of the efforts scheduled to be undertaken by the Faculty Senate for the academic year.

She expressed appreciation for the salary increase for faculty and adjunct faculty.

Ms. Goll extended an invitation to the Bedichek Orman Auction scheduled for October 2014. She reiterated that she is encouraged about the administrative team that the Chancellor is putting in place.

Dr. Tamez expressed appreciation to Central Campus regarding the ribbon cutting and celebration in recognition of the 100th birthday for the San Jacinto building.

HEARING OF THE CITIZENS

There following individual(s) requested to speak before the Board:

- Daniel Arp

CONSENT AGENDA

Motion – Mr. Oliver moved and Mr. Glaser seconded to approve the consent agenda items B.5 and B.7. The motion passed with a vote of 8-0. The following were approved:

- Oracle PeopleSoft Multi-Year Maintenance Contract.

- Texas Association of Community Colleges (TACC) Membership for 2014.

MODIFICATION TO BOARD POLICY G.1: DISCRIMINATION AND HARASSMENT

Motion – Mr. Wilson moved and Ms. Loredo seconded.

Vote – The motion passed with vote of 7-1 with Mr. Wilson opposing.

**MODIFICATION TO BOARD POLICY D.1: EQUAL EDUCATION OPPORTUNITIES
AND D.4.5: SEXUAL HARASSMENT, ASSAULT, AND VIOLENCE**

Motion – Mr. Wilson moved and Mr. Capo seconded.

Vote – The motion passed with vote of 7-1 with Mr. Wilson opposing.

**TRAVEL AUTHORIZATION FOR TRUSTEE CARROLL ROBINSON TO ATTEND
2015 AFRICAN AMERICAN LEGISLATIVE SUMMIT**

Motion – Mr. Glaser moved and Ms. Loredo seconded.

Mr. Glaser inquired of the benefits for attending the conference. Mr. Robinson apprised that the legislative summit provides an opportunity to discuss agenda and noted that he attends such meetings to provide a presence.

Mr. Oliver inquired if administration will have some presence at the conference as well. Dr. Maldonado confirmed that administration will have a presence at the conference.

Vote – The motion passed with a vote of 8-0.

PROPOSED BUDGET (AUXILIARY FUNDS) FOR FISCAL YEAR 2014-2015

Motion – Mr. Robinson moved and Dr. Tamez seconded.

Mr. Robinson expressed appreciation to Dr. Maldonado for bringing the item forward for approval. He noted that this is the first time the auxiliary budget has been approved since his being on the Board. He thanked the administration for identifying funding for student scholarships.

Mr. Robinson informed that he reviewed the responses to inquiries posed regarding the auxiliary budget. He apprised that he would like to receive an update regarding funding for Capital IDEA, A+ Challenge, and ProjectGrad. He requested that the Board review possible future priority funding for Fund 3.

Mrs. Sane also commended the Chancellor for providing the overview regarding the auxiliary budget.

Mr. Capo noted that seeing the funding for auxiliary provides an opportunity to plan for the future. Dr. Tamez associated with both Mr. Robinson and Mr. Capo regarding the opportunity to fund scholarships.

Vote – The motion passed with vote of 8-0.

RIGONE SAFETY AND SKILLS TRAINING SIMULATOR AT NORTHEAST COLLEGE

Motion – Mr. Robinson moved and Mr. Capo seconded.

Mr. Robinson informed that he pulled the item for discussion to provide an opportunity to display how imperative the project is to the industry and economy. He requested that administration follow up with the American Petroleum Institute regarding the opportunity for a partnership.

Mr. Capo apprised that the item is important to the community and noted that the information must be disseminated to everyone across the communities. He stressed the importance of seeing that the project continues to the next level.

Dr. Tamez commended the Chancellor for getting the project off the ground. Ms. Loredó noted that she is excited about the project and informed that the project is not just for Northeast College but for the entire institution.

Mr. Glaser apprised that he too associates with the comments that the project is for the entire institution as well as the businesses.

Mr. Robinson noted that Houston Independent School District has been discussing an energy high school and recommended reaching out to them regarding the effort.

Vote – The motion passed with a vote of 8-0.

INVESTMENT REPORT FOR THE MONTH OF JULY 2014 AND MONTHLY FINANCE STATEMENT FOR JULY 2014

Motion – Mr. Oliver moved and Mr. Robinson seconded to accept the Investment Report for July 2014 and Monthly Finance Statement for July 2014.

Mr. Robinson inquired if the numbers for the first month of the fiscal year are available. Mrs. Zamora informed that the numbers are not complete at the moment but could be provided upon availability.

Vote – The motion passed with a vote of 8-0.

ADJOURNED TO CLOSED SESSION

Mrs. Sane adjourned the meeting to Executive Session at 4:58 p.m. notice having previously been given and reiterated in accordance with Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Mrs. Sane stated that any final action, vote or decision on any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

Mrs. Sane reconvened the meeting in Open Session at 6:31 p.m. and entertained any motions on pending matters.

(The following Trustees were present: Capo, Glaser, Loredó, Oliver, Robinson, Sane, Tamez, and Wilson)

TOPICS FOR DISCUSSION AND/OR ACTION

PERSONNEL AGENDA (FACULTY)

Motion – Mr. Robinson moved and Mr. Oliver seconded.

Mr. Robinson noted that before entering the next budget cycle, he would like to review the commitment made to the Southern Association of Colleges and Schools.

Vote – The motion passed a vote of 8-0.

AUTHORIZE THE CHANCELLOR TO ENTER DISCUSSIONS NECESSARY TO DEVELOP THE CONCEPT FOR POTENTIAL RELOCATION OF MISSOURI CITY CAMPUS

Motion – Mr. Oliver moved and Mr. Capo seconded. The motion passed with a vote of 8-0.

APPROVE PAYMENT TO MONTY & RAMIREZ LLP FOR PROFESSIONAL LEGAL SERVICES RENDERED JULY 2014

The item was pulled by administration.

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 6:33 p.m.

Minutes recorded, transcribed & submitted by:
Sharon Wright, Manager, Board Services

Minutes Approved as Submitted: October 16, 2014