

**SPECIAL MEETING
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

January 4, 2013

Minutes

The Board of Trustees of Houston Community College held a Special Meeting on Friday, January 4, 2013 at the HCC Administration Building, 3100 Main, 2nd Floor, Seminar Room A, Houston, Texas.

MEMBERS PRESENT

Mary Ann Perez, *Chair*
Bruce A. Austin, *Vice Chair*
Neeta Sane, *Secretary*
Yolanda Navarro Flores
Eva Loredo
Sandie Mullins
Christopher W. Oliver
Carroll G. Robinson
Richard Schechter

ADMINISTRATION

Art Tyler, Deputy Chancellor/COO
Renee Byas, General Counsel
Margaret Ford Fisher, President, Northeast College
Fena Garza, President, Southwest College
William Harmon, President, Central College
Zachary Hodges, President Northwest College
Irene Porcarello, President, Southeast College
Betty Young, President, Coleman College of Health Sciences
Remmele Young, Executive Director, Government Relations & Sustainability
Willie Williams, Chief Human Resource Officer

OTHERS PRESENT

Jarvis Hollingsworth, System Counsel, Bracewell & Giuliani
Tom Sage, Bond Counsel, Andrews Kurth
Clarence Grier, RBC Capital
Tod Bisch, President, Faculty Senate
James Walker, President, COPA
Other administrators, citizens and representatives from the news media

CALL TO ORDER

Ms. Perez, Chair, called the meeting to order at 9:48 a.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

ELECTION OF OFFICERS FOR 2013

CHAIR

Mrs. Flores nominated Carroll G. Robinson.

Mr. Oliver nominated Neeta Sane.

Ms. Loredo nominated Bruce Austin.

Mr. Robinson requested that his name be withdrawn and recommended that Trustee Bruce Austin serve as Board Chair because of his experience and tenure on the Board.

Motion - Mr. Robinson moved to close the nominations.

Motion - Mr. Robinson moved and Mrs. Flores seconded that Mr. Austin be elected Board Chair for 2013 by acclamation.

Mr. Hollingsworth apprised that a second is not required.

Vote – The motion passed with vote of 9-0. Mr. Austin was elected by acclamation.

Mr. Austin presided over the remainder of the meeting.

VICE CHAIR

Mr. Robinson nominated Trustee Mullins to be elected as Vice Chair by acclamation.

Vote – The motion passed with a vote of 9-0. Ms. Mullins was elected Vice Chair by acclamation.

SECRETARY

Mr. Robinson nominated Neeta Sane.

Mrs. Sane nominated Eva Loredo as Secretary.

Mr. Robinson withdrew his nomination.

Motion - Mrs. Flores moved to elect Ms. Loredo by acclamation.

Vote – The motion passed with a vote of 9-0. Ms. Loredo was elected Secretary by acclamation.

ACCEPTANCE OF RESIGNATION FROM MARY ANN PEREZ, HOUSTON COMMUNITY COLLEGE TRUSTEE POSITION, DISTRICT III AND ANY OTHER RELATED AUTHORIZATIONS NECESSARY FOR FURTHER ACTION

Motion – Mr. Robinson moved and Ms. Loredo seconded. The motion passed with a vote of 9-0.

(Mr. Robinson stepped out at 9:54 a.m.)

Mr. Austin opened the floor for comments from the Trustees regarding the resignation of Trustee Mary Ann Perez.

(Mrs. Flores stepped out at 9:55 a.m.)

(Mr. Robinson returned at 9:56 a.m.)

The Trustees continued with comments on the resignation of Trustee Mary Ann Perez as Trustee position, District III.

(Mrs. Flores returned at 9:57 a.m.)

(Mr. Robinson stepped out at 9:58 a.m.)

Ms. Perez read into record her letter of resignation.

**APPOINTMENT FOR HOUSTON COMMUNITY COLLEGE TRUSTEE POSITION,
DISTRICT III AND ANY OTHER RELATED AUTHORIZATIONS NECESSARY FOR
FURTHER ACTION**

Ms. Loredo nominated Herlinda Garcia for the position of HCC Trustee position, District III.

Mr. Schechter nominated all the applicants who submitted their names for the position of HCC Trustee in District III.

Mrs. Flores moved to close nominations.

Mr. Austin called for a vote on the nomination of Ms. Herlinda Garcia.

Vote – The motion passed with the vote of 5-0 with Trustees Austin, Flores, Loredo, Mullins and Robinson voting in favor.

Mr. Schechter moved to elect Mrs. Herlinda Garcia by acclamation since there were five votes in favor.

Mr. Oliver noted that historically the Board appoints the candidate recommended by the outgoing Trustee. He expressed that it would be a disserve for the Board not to consider the candidate that was recommended by the outgoing Trustee.

Vote – The motion passed by acclamation to appoint Mrs. Herlinda Garcia to the position of Trustee in District III.

Mr. Austin recessed the meeting at 10:04 a.m.

Mr. Austin reconvened the meeting at 10:36 a.m.

(The Oath of Office for Mrs. Herlinda Garcia for HCC Trustee position in District III was administered by Mrs. Sharon R. Wright.)

Mrs. Herlinda Garcia provided comments on being appointed by the HCC Board of Trustees in the position for District III.

ADJOURNED TO CLOSED SESSION

Mr. Austin adjourned the meeting to Executive Session at 10:40 a.m., notice having previously been given and reiterated in accordance with Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Mr. Austin stated that any final action, vote or decision on any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

Mr. Austin reconvened the meeting in Open Session at 12:31 p.m. and entertained motions on pending matters.

(Present: Trustees Austin, Garcia, Flores, Loreda, Mullins, Oliver, Robinson, Sane, and Schechter)

RESOLUTION AUTHORIZING PRELIMINARY OFFICIAL STATEMENT AND ISSUANCE OF LIMITED TAX GENERAL OBLIGATION BONDS, SERIES 2013 AND SELECTION OF UNDERWRITING SYNDICATE

Mr. Austin informed that the item has been pulled.

MEMORANDUM OF UNDERSTANDING BETWEEN HCC AND HCC FOUNDATION REGARDING ACCEPTANCE OF GIFT FOR EARLY COLLEGE AND STEM FACILITIES

Motion – Mrs. Flores moved and Mr. Oliver seconded. The motion passed with a vote of 9-0.

(Mr. Robinson stepped out at 12:32 p.m.)

CONTRACT RENEWAL FOR UTILITIES BROKERAGE SERVICES

Motion - Mr. Oliver moved and Mrs. Sane seconded.

Mr. Oliver requested that the item be discussed at the Committee of the Whole.

Dr. Tyler apprised that the item is at a point of time to purchase utilities.

Motion Withdrawn - Mr. Oliver withdrew the motion and Mrs. Sane withdrew the second.

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 12:33 p.m.

Minutes recorded, transcribed & submitted by:
Sharon Wright, Manager, Board Services

Minutes Approved as Submitted: February 28, 2013